



Chiddingfold Parish Council

The Banking House
The Green
Chiddingfold
Surrey
GU8 4TU

Tel & Fax: 07557 344499
www.chiddingfold-pc.gov.uk
Chairman: Councillor Richard Hogsflesh
Parish Clerk: Sue Frossard CILCA PSLCC
clerk@chiddingfold-pc.gov.uk

TO MEMBERS OF THE COUNCIL

You are hereby summonsed to attend the monthly meeting of Chiddingfold Parish Council on Thursday 12 April 2018 in the Charles Watts Room of the Village Hall at 7.45 pm, for the purpose of transacting the following business.

MEMBERS OF THE PUBLIC are encouraged and welcome to attend Parish Council meetings and are invited to put questions, relevant to items on the agenda, to the Council between 8.30 pm and 8.45 pm.

Signed:**Sue Frossard**.....
Sue Frossard CILCA PSLCC, Clerk to the Parish Council

Date: **05 April 2018**.....

AGENDA

1.00 APOLOGIES FOR ABSENCE.

Recommendation: To receive and accept apologies for absence.

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

Recommendation: To receive declarations of pecuniary and other interests not previously notified to the WBC Monitoring Officer.

SPEAKER: Fiona, The Manager of The Clockhouse, Milford will give a brief talk about The Clockhouse, who they are and what they do and an update on upcoming events and activities which may be of interest to this community.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 08 MARCH 2018.

Recommendation: To approve the minutes of the Parish Council meeting held on 08 March 2018 as a true record of decisions taken and the Chairman to sign the minutes.

3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES AND OUTSTANDING FROM PREVIOUS MEETINGS.

Recommendation: To review outstanding actions from prior Parish Council meetings:

OCT ACTION: RU to request information from SCC on their policies of enforcement for maintenance of PRWs. Outstanding.

DEC ACTION: DH to report back to the February meeting on his meetings to discuss development of the recreation grounds. DH had met with 2 companies neither of which suited the Council's requirement. Smaller, more local companies to be approached. Ongoing.

JAN ACTION: DH, CT and TF to meet to discuss the implications of this on the parish and to write a suitable response to WBC. Outstanding.

FEB ACTION: CT to review with the contractor the number of bollards required at HSG and where they should go. A meeting has been arranged for 10am on Monday 13 March. Ongoing.

MAR ACTION: CT to draft a letter to WBC asking them to advise on the action they are taking to bring unoccupied houses back into private stock.

MAR ACTION: Clerk to price the installation of an information board with a map containing details and location of all local shops and services.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings:

WA/2018/0454 20 Apr 2018	Construction of two dormer windows to rear elevations.	3 Swan Cottages, Petworth Road.
NMA/2018/0042 27 Apr 2018	Amendment to WA/2014/0458 to provide painted metal on the glasshouse section.	Chaleshurst, Petworth Road.
WA/2018/0472 27 Apr 2018	Alterations to part of garage to provide habitable accommodation	Austins, 22 Woodberry Close.
WA/2018/0480 27 Apr 2018	Erection of an entrance gate and piers.	Chiddingfold House, Pickhurst Road.
WA/2018/0500 27 Apr 2018	Erection of two storey and single storey rear extensions.	Ashcroft, Woodside Road.
WA/2018/0501 27 Apr 2018	Erection of single storey extension following demolition of existing single storey extension.	1 Pockford Cottages, High Street Green.
WA/2018/0502 27 Apr 2018	Alterations to garage to form habitable accommodation.	6 Coppice Place, Wormley.

4.01 MINUTES OF THE MARCH 2018 PLANNING COMMITTEE MEETING.

Recommendation: To note the minutes of the Planning Committee meeting held on 22 March 2018.

5.00 POLICING IN THE PARISH.

Recommendation: To receive an update on crime, Neighbourhood Watch, Farm Watch and other Police matters.

6.00 NEIGHBOURHOOD PLAN.

Recommendation: To receive an update on NP matters not detailed elsewhere on this agenda.

7.00 WORKING, ADVISORY GROUPS AND SPECIAL PROJECT GROUPS.

Recommendation: To review current groups and to set up new groups if required.

7.01 UPDATES FROM WORKING GROUPS.

Recommendation: To receive a general update on the work of each group:

- 7.01.01 Environment and Amenities Group (EAG) - RU
- 7.01.02 Broadband Group (BBG) - TF
- 7.01.03 Emergency Plan Group (EPG) - RU
- 7.01.04 Road and Traffic Group (RTG) - TF
- 7.01.05 Village Maintenance Group (VMG) - CT
- 7.01.06 Recreation Ground Maintenance Group (RGMG) - DH

8.00 CONSULTATIONS.

8.01 WBC's STATEMENT OF LICENSING POLICY (Deadline 01 June 2018).

Details of WBC's Licensing Policy Review were circulated with the agenda packs.

Recommendation: To agree whether to respond to this consultation and, if so, to agree the wording for the response.

8.02 NALC's REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS (Deadline 27 April 2018).

Details of NALC's review of Local Government ethical standards were circulated with the agenda packs.

Recommendation: To agree whether to respond to this consultation and, if so, to agree the wording for the response.

9.00 CORRESPONDENCE AND GENERAL BUSINESS.

Recommendation: To note business and correspondence since the last council meeting, to decide any action required.

9.01 TO APPROVE A PAYMENT TO ASSIST RESIDENTS OF HIGH STREET GREEN TO OBTAIN BROADBAND.

Recommendation: In accordance with good practice to provide funding for 21 residents, at a rate of £7.86 per capita (total of £165), towards the cost of obtaining a broadband service to their area.

10.00 LATE ITEMS.

For information and discussion only. (Lawful decisions can only be made on items specified on the agenda where sufficient information has been provided for councillors to make an informed decision).

Recommendation: To note and discuss late items.

11.00 FINANCE AND COMPLIANCE GROUP (FCG).

Recommendation: To receive updates from FCG on any matters not itemized on the agenda.

11.01 FINANCIAL STATEMENT OF ACCOUNTS.

Recommendation: To review income and expenditure against the budget and make any adjustments or virements.

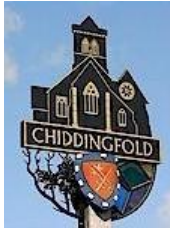
Recommendation: To approve the financial statements of accounts against budget for the year 2017-2018.

11.02 RECEIPTS AND PAYMENTS.

Recommendation: To note receipts and to approve payments as detailed on the Order to Pay form and to ratify any payments necessarily made since the last council meeting and in accordance with the 2017-2018 budget.

12.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]

Recommendation: To note the next meeting will be the Annual Council Meeting and will be held on Thursday 10 May 2018 in the CWR of the Village Hall commencing 19:45.



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MINUTES

Minutes of the Parish Council meeting held on Thursday 08 March 2018
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH) Chairman Cllr Tim Forrest (TF) Cllr Daniel Hall (DH)
Cllr Roger Underwood (RU) Vice-Chair Cllr Simon Manuel (SM) Cllr Susie Forrest (SF)
Cllr Anthony Johnson (AJ) Cllr Christine Tebbot (CT) Cllr Neil Denyer (ND)

In attendance: Sue Frossard CiLCA PSLCC (Clerk) Public: 2

1.00 APOLOGIES FOR ABSENCE.
None received.

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.
There were no Declaration of Interest.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 08 FEBRUARY 2018.

The minutes of the January meeting were approved and signed by the meeting chairman:

PROPOSED: TF. SECONDED: SF

RESOLVED: Unanimous.

3.01 REVIEW OF ACTIONS FROM PREVIOUS MEETINGS.

The following actions were reviewed, where not otherwise itemized in the minutes (outstanding in blue text):

OCT ACTION: RU to request information from SCC on their policies of enforcement for maintenance of PRWs. Outstanding.

DEC ACTION: DH to report back to the February meeting on his meetings to discuss development of the recreation grounds. DH had met with 2 companies neither of which suited the Council's requirement. Smaller, more local companies to be approached. Ongoing.

JAN ACTION: DH, CT and TF to meet to discuss the implications of this on the parish and to write a suitable response to WBC. Outstanding.

FEB ACTION: Clerk to arrange for additional manpower for the pond clearance in October. Ian Baldwin + 2 has been agreed. Actioned.

FEB ACTION: CT to review with the contractor the number of bollards required at HSG and where they should go. A meeting has been arranged for 10am on Monday 13 March. Ongoing.

FEB ACTION: SM to visit the Coxcombe Lane pavilion, assess the crack in the path outside and recommend solutions. Actioned (and the crack has since been filled).

FEB ACTION: The Clerk to sign the Indemnity and Order for two (not one) cardboard soldiers. Actioned.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings.

WA/2017/0277/78
16 Mar 2018

Amendments to the original Application (not sent to this Council, but chased on 28 Feb. Details to be sent to CPC asap and response deadline extended to 16 Mar 2018).

Lythe Hill Hotel,
Petworth Road.

Object. Unanimous. Clerk to prepare draft comments and recommendation to WBC as discussed.

The Planning Authority's decisions on recent applications are reported on the Waverley Planning portal - <http://waverweb.waverley.gov.uk/live/wbc/pwl.nsf/webdisplaypubliclist?openform>.

4.01 MINUTES OF THE PLANNING COMMITTEE MEETINGS.

The minutes of the Planning Committee meeting held on 08 February 2018 were noted. Council was advised that the next Planning Committee meeting will be on the 22 March 2018.

5.00 POLICING IN THE PARISH.

Nothing was reported this month. Councillors are updated with 'In The Know' and 'Neighbourhood/Country/Farm Watch' items as they are received.

6.00 NEIGHBOURHOOD PLAN (NP).

CT reported that SM is writing draft design codes for housing and development. One code to set the principles and then a framework for each site, including the access roads.

TF reported that there had been a meeting to decide the final sites to be put forward to Waverley. A key issue had been making a decision on the approach to selecting sites to meet the target, ensuring that the NP is 95% compliant with the Inspector and Waverley. Provided those sites selected (by the community) outside Waverley's drawn boundaries are backed by sound reasons they can go forward. In total, including those already built and those committed by Waverley, a total of 140 new properties could be accommodated on a variety of sites at a (low) density matching that already enjoyed in the parish. There is a further NP meeting at the end of the month to pull all this together and prepare the final selection for submission to Waverley.

CT expressed concern that she had not been able to attend that meeting and would like further discussion on the sites to be put forward. CT further reported that there are between 30 and 40 empty houses in the parish and WBC, whilst they are taking action to claim the council tax due, are not taking action to bring these back into private stock. It was agreed that a letter should go to WBC, CT will draft this, together with a proposal to send this to WBC, for the April meeting.

ACTION: CT to draft a letter to WBC asking them to advise on the action they are taking to bring unoccupied houses back into private stock.

CT advised the meeting that the definition of 'ancient woodland' is based on its having existed since 1600.

7.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required.

20:28 PUBLIC QUESTIONS.

There were no questions. Residents advised that they were present to hear the decision on Lythe Hill Hotel and commented that the Parish Council's decision had been clear.

20:30 PUBLIC QUESTIONS ENDED.

7.01 UPDATES FROM WORKING GROUPS.

7.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

7.01.02 Broadband Group (BBG) - TF. Nothing to report.

7.01.03 Emergency Plan Group (EPG) - RU. Recent bad weather conditions had resulted in discussions on how to improve the current Plan, which is now being updated.

7.01.04 Road and Traffic Group (RTG) - TF. Nothing to report.

7.01.05 Village Maintenance Group (VMG) - CT. Nothing to report.

7.01.06 Recreation Ground Maintenance Group (RGMG) - DH. Nothing to report.

8.00 CONSULTATIONS.

8.01 SCC REVIEW OF LOCAL/JOINT COMMITTEES.

The Leader of Surrey County Council (SCC), David Hodge recently announced his wish to shape the council's services around places and communities. To support this he has established a member group to review local/joint committees to understand the good practice that is taking place across the county, to see how SCC can enhance this for the benefit of local residents, and understand how residents would like to engage with the county council. It was agreed that, as they are the only two councillors to have been involved on those committees, CT and TF will submit a response from this Council. (Deadline 19 March 2018).

ACTION: CT and TF to prepare and submit a single response on the review of local and joint committees.

9.00 CORRESPONDENCE AND GENERAL BUSINESS

09.01 ROAD SIGNS TO THE VILLAGE SHOPS.

An email had been received from the proprietor of a local shop requesting road signs pointing to the shops. It was agreed that a central information board containing a map showing all parish shops, doctors, vets, village hall, etc., would be more appropriate than additional signage on the main road in the form of a finger post. The Clerk was asked to cost this.

ACTION: Clerk to price the installation of an information board with a map containing details and location of all local shops and services.

10.00 LATE ITEMS.

There were no late items.

11.00 FINANCE AND COMPLIANCE GROUP (FCG)

11.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that expenditure and income is in line with budget as the end of the year approaches. Council was invited to approve the Balance Sheet, Income and Expenditure and Earmarked Reserves to 28 February 2018.

PROPOSED (TF): To approve the financial statement of accounts against budget for the year to 31 March 2018.

SECONDED (RH). RESOLVED (UNANIMOUS).

11.02 RECEIPTS AND PAYMENTS.

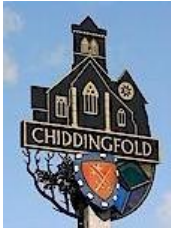
The Chairman read out the proposed income and expenditure for January from the Order to Pay form.

PROPOSED (TF): To approve payments as detailed on the Order to Pay for and to ratify the payments necessarily made since the last council meeting and made in accordance with the 2017-2018 budget.

SECONDED (RH). RESOLVED (UNANIMOUS).

12.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]

Chiddingfold Parish Council Meeting, 19:45 on Thursday 12 April 2018 in the CWR of the Village Hall.



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PLANNING COMMITTEE MINUTES

Minutes of the Chiddingfold Parish Council Planning Committee meeting held on Thursday 22 March 2018 at 11 am in the Parish Office, The Banking House, The Green, Chiddingfold, GU8 4TU.

Cllrs Present: Cllr Roger Underwood Chairman (RU) Cllr Tim Forrest (TF) Cllr Susie Forrest (SF)
Cllr Simon Manuel (SM)

In attendance: Sue Frossard CILCA PSLCC. Public: 0

- 1.00 APOLOGIES FOR ABSENCE.
Cllr Richard Hogsflesh had given his apologies and these were accepted.
- 2.00 DECLARATIONS OF PERSONAL OR PECUNIARY INTEREST (DPI).
SF and TF declared a personal interest in application WA/2018/0311.
- 3.00 MINUTES OF THE LAST MEETING.
The minutes of the Planning Committee meeting held on 22 February 2018 were approved and signed by the Chairman.
- 4.00 PLANNING APPLICATIONS.
The following applications were considered and recommendations to Waverley Planning were agreed, as below:

WA/2018/0269 23 Mar 2018	C of L S.191 for the use of land for the exercising of horses and operational development comprising construction of sand school and associated fencing.	Mesylls, High Street Green.	Recommendation: No objection.
WA/2018/0276 23 Mar 2018	Erection of extensions and alterations.	Combe Ridge, Pook Hill.	Comments: A sympathetic addition to this property. Recommendation: No objection.
WA/2018/0287 30 Mar 2018	Erection of a dwelling following demolition of existing buildings (revision of WA/2017/1295).	Former Builders Yard, Petworth Road.	Comments: Reduced in scale over the previous application; a brownfield site; a precedent has been set by approval of WA/2017/2048 in Skinners Lane, a similar site. Recommendation: Support.
WA/2018/0289 30 Mar 2018	Erection of extensions.	Holly Cottage, Combe Lane.	Recommendation: No objection.
WA/2018/0311 30 Mar 2018	Construction of swimming pool, erection of an outbuilding and demolition of existing ancillary building and associated works.	Beckhams, Coxcombe Lane.	Comments: Care needs to be taken disposing of the spoil - either on the surrounding land or taken off-site. Existing rhododendrons need to be protected (due to their historic significance). Recommendation: No objection.

<i>WA/2018/0349</i> <i>06 Apr 2018</i>	Erection of new outbuilding and extension to the clubhouse together with demolition of outbuilding.	Chiddingfold Golf Club, Petworth Road.	Recommendation: Support.
<i>WA/2018/0387</i> <i>06 Apr 2018</i>	Erection of extensions and alterations; erection of double garage following demolition of existing garage (revision of WA/2017/0225).	Bramley Cottage, Petworth Road.	Recommendation: No objection.
<i>WA/2018/0428</i> <i>20 Apr 2018</i>	Erection of single storey link extension and demolition of existing single storey rear extension.	Follies Farm, High Street Green.	Comments: A precedent has been set on glazed 'link extensions' with the decision to approve Tugley Farm (WA/2015/0270) Recommendation: Support.

The italicized dates in the first column are the response deadline dates given to this Council.

5.00 PLANNING DECISIONS.

Full details, including decision notices and conditions, for all applications are available on the Waverley Planning Portal at: <http://waverweb.waverley.gov.uk/live/wbc/pwl.nsf/webdisplaypubliclist?openform>.

The Chairman advised the meeting that the Application for a loft conversion at Saxon Stables had been approved by the Southern Area Planning Committee. This decision was reached despite, in the opinion of this Planning Committee, the application having been wrongly described as a loft conversion and not an extension and loft conversion, and it did not comply with a number of Planning Policies. The WBC Area Planning Committee was quorate and followed the recommendation of Planning Officers to grant this application by a majority vote. There was no request for a site visit to clarify the discrepancies and Committee members asked only for the Officers' views. The Chiddingfold Borough Councillor who, because of the controversy and inaccuracies, had called in the meeting had been unable to attend.

For future reference, it was NOTED that one of the WBC Planning Committee had commented that they were disappointed that the Parish Council had not chosen to speak at this meeting. In fact the Parish Council had submitted a very full and detailed objection letter which should have been made available to the Committee to be considered by them in arriving at their decision. The inference taken by the Parish Planning Committee Chairman, who attended the meeting, was that only the views of those speaking at a WBC Planning meeting are taken into account prior to the Committee voting; whilst the detailed content of letters on file, whilst reported numerically at the meeting, is not necessarily considered by the Committee in coming to their decision.

The Waverley Planning Committee meeting was held in public and was recorded, it can be viewed/heard via the Waverley Planning website.

6.00 PLANNING ISSUES.

There were no planning issues.

7.00 DATE OF THE NEXT PLANNING COMMITTEE MEETING.

The Planning Committee usually meets the fourth Thursday of each month. The agenda is posted on the parish main notice board and website. If no planning issues arise, no meeting is held. If planning applications require a response between Planning Committee meetings these are discussed at a Parish Council meeting and appear on that agenda.

The next Planning Committee meeting is scheduled for 26 April 2018 at 11am in the Parish Office.

Chiddingfold Parish Clerk

From: Paul Hughes <Paul.Hughes@waverley.gov.uk>
Sent: 09 March 2018 14:34
To: Licensing Policy
Subject: Licensing Policy Consultation
Attachments: Revised Statement of Licensing Policy 2018 draft CONSULTATION.pdf

Follow Up Flag: Follow up
Due By: 02 April 2018 08:30
Flag Status: Completed

CONSULTATION - REVIEW OF WAVERLEY BOROUGH COUNCIL'S STATEMENT OF LICENSING POLICY - GIVE YOUR VIEWS BY 01st JUNE 2018

The Licensing Act 2003 requires Waverley to have a Statement of Licensing Policy, that it keeps this under review, and that it must completely review the Policy within every five year period. The current Waverley Policy has been in place since August 2013. The policy will be reviewed over the next few months, this will lead to a new Policy being in place by August 2018 for a five-year period, unless amended earlier.

In the first instance, Council Officers have looked at the Policy, and made some necessary changes to it as a result, before the formal consultation began. The Council is now formally seeking your views on its Statement of Licensing Policy. Please find a copy of the amended policy attached;

If this is not a convenient format for you, and you do not already have a copy of the current Policy, please contact this office and ask for a copy to be sent to you.

There are two ways that you may comment on the existing Policy or propose changes, making sure that the comments arrive here not later than 01st June 2018:

- You may email your comments to licensing@waverley.gov.uk or
- You may write to us, sending your letter to the Licensing Section, Council Offices, The Burys, Godalming, Surrey GU7 1HR.

All comments will then be placed before the Licensing & Regulatory Committee and the Council for final consideration and approval, and it is intended that the revised policy will be in place by August 2018 and will be placed on Waverley's website.

The deadline for responses on this consultation is 01 June 2018. I look forward to hearing from you before then.

Yours faithfully

Paul Hughes
Licensing Manager
Waverley Borough Council
01483 523189

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Please visit our website at <http://www.waverley.gov.uk>

8 March 2018

PC05-18 | Review of Local Government Ethical Standards

Executive Summary

The Committee on Standards in Public Life has recently launched a consultation as part of its review into local government ethical standards. The terms of reference of the review are to examine the structures, processes and practices in local government in England for: maintaining codes of conduct for local councillors; investigating alleged breaches fairly and with due process; enforcing codes and imposing sanctions for misconduct; declaring interests and managing conflicts of interest; whistleblowing; assessing whether the existing structures, processes and practices are conducive to high standards of conduct in local government, making any recommendations for how they can be improved, noting any evidence of intimidation of councillors, and making recommendations for any measures that could be put in place to prevent and address such intimidation. NALC will be responding to this consultation. The main consultation document is available [here](#).

Consultation questions

The main consultation questions are as below;

- a. Are the existing structures, processes and practices in place working to ensure high standards of conduct by local councillors? If not, please say why.
- b. What, if any, are the most significant gaps in the current ethical standards regime for local government?
- c. Are local authority adopted codes of conduct for councillors clear and easily understood? Do the codes cover an appropriate range of behaviours? What examples of good practice, including induction processes, exist?
- d. A local authority has a statutory duty to ensure that its adopted code of conduct for councillors is consistent with the Seven Principles of Public Life and that it includes appropriate provision (as decided by the local authority) for registering and declaring councillors' interests. Are these requirements appropriate as they stand? If not, please say why.
- e. Are allegations of councillor misconduct investigated and decided fairly and with due process?

i. What processes do local authorities have in place for investigating and deciding upon allegations? Do these processes meet requirements for due process? Should any additional safeguards be put in place to ensure due process?

ii. Is the current requirement that the views of an Independent Person must be sought and taken into account before deciding on an allegation sufficient to ensure the objectivity and fairness of the decision process? Should this requirement be strengthened? If so, how?

iii. Monitoring Officers are often involved in the process of investigating and deciding upon code breaches. Could Monitoring Officers be subject to conflicts of interest or undue pressure when doing so? How could Monitoring Officers be protected from this risk?

f. Are existing sanctions for councillor misconduct sufficient?

i. What sanctions do local authorities use when councillors are found to have breached the code of conduct? Are these sanctions sufficient to deter breaches and, where relevant, to enforce compliance?

ii. Should local authorities be given the ability to use additional sanctions? If so, what should these be?

g. Are existing arrangements to declare councillors' interests and manage conflicts of interest satisfactory? If not please say why.

i. A local councillor is under a legal duty to register any pecuniary interests (or those of their spouse or partner), and cannot participate in discussion or votes that engage a disclosable pecuniary interest, nor take any further steps in relation to that matter, although local authorities can grant dispensations under certain circumstances. Are these statutory duties appropriate as they stand?

ii. What arrangements do local authorities have in place to declare councillors' interests, and manage conflicts of interest that go beyond the statutory requirements? Are these satisfactory? If not, please say why.

h. What arrangements are in place for whistleblowing, by the public, councillors, and officials? Are these satisfactory?

i. What steps could local authorities take to improve local government ethical standards?

j. What steps could central government take to improve local government ethical standards?

k. What is the nature, scale, and extent of intimidation towards local councillors?

i. What measures could be put in place to prevent and address this intimidation?

NALC is additionally interested to know your views on where there is an alleged breach, due to failure to register and / or disclose a Disclosable Pecuniary Interest. Such cases are a matter for the Police and CPS to investigate and address, and not the principal authority - but we are interested to learn more about the success of the 'criminal' aspects of the 2012 standards framework.

If you are a County Association of Local Councils (CALC) please also tell us how frequently and recently any training on ethical standards has been delivered by your Association. County Associations are also welcome to tell us if any training on ethical standards has been made available by Standards Committees / principal authorities in their areas.

We would be interested in answers as to whether on balance current sanctions were thought sufficient; and if there should be a time limit placed on investigations to avoid councillors being left in limbo.

Surveys

NALC have developed two surveys to provide qualitative evidence to inform its response to the review. The survey for local councils is available [here](#) and the survey for county associations is available [here](#).

Your Views

Please email your responses to this consultation to Jessica.Lancod-frost@nalc.gov.uk by 17.00 on Friday 27 April, 2018.

31st March 2017

31 March 2018

Current Assets			
2,011	VAT Control A/c	711	
12,731	Lloyds Current Bank A/c	19,141	
105,123	Lloyds 30 Day Deposit A/c	80,008	
421	Nationwide Business Investor	421	
<u>120,286</u>			<u>100,282</u>
	120,286	Total Assets	100,282
Current Liabilities			
0	Debtors	6	
2,434	Creditors	0	
400	Accruals	0	
300	Receipts in Advance	250	
<u>3,134</u>			<u>256</u>
	117,151	Total Assets Less Current Liabilities	100,027
Represented By			
24,758	General Reserves		29,002
28,360	EMR - Recreation Dev Fund		33,360
10,000	EMR - PWLB Repayments		20,000
3,625	EMR - Election Expenses		4,375
2,500	EMR - Tennis Courts		5,000
5,000	EMR - Emergency Relief		5,000
0	EMR - Computer equipment		500
7,500	EMR - Hedges and Trees		790
2,000	EMR - Major Pitch Maintenance		2,000
33,408	EMR - Neighbourhood Plan		0
<u>117,151</u>			<u>100,027</u>

The above statement represents fairly the financial position of the authority as at 31 March 2018 and reflects its Income and Expenditure during the year.

Signed :
Chairman

_____ Date : _____

Signed :
Responsible
Financial
Officer

_____ Date : _____

Summary Income & Expenditure by Budget Heading 31 March 2018

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	Income	Income	143,380	138,482	(4,898)		103.5%
		less Transfer to EMR	24,272				
		Movement to/(from) Gen Reserve	<u>119,108</u>				
101	Administration	Expenditure	6,669	14,950	8,281	8,281	44.6%
102	Staff Costs	Expenditure	51,751	54,865	3,114	3,114	94.3%
103	Cllrs Costs	Expenditure	737	750	13	13	98.3%
		plus Transfer from EMR	0				
		Movement to/(from) Gen Reserve	<u>(737)</u>				
201	Common Land	Expenditure	7,124	7,100	(24)	(24)	100.3%
		plus Transfer from EMR	2,370				
		Movement to/(from) Gen Reserve	<u>(4,754)</u>				
301	Highways	Expenditure	4,882	5,500	618	618	88.8%
401	Recreation Facilities	Expenditure	29,664	22,756	(6,908)	(6,908)	130.4%
		plus Transfer from EMR	9,862				
		Movement to/(from) Gen Reserve	<u>(19,803)</u>				
501	Community Support	Expenditure	4,450	5,450	1,000	1,000	81.7%
601	General Power of Competence	Expenditure	8,493	2,335	(6,158)	(6,158)	363.7%
701	Capital Projects	Expenditure	46,733	32,500	(14,233)	(14,233)	143.8%
		plus Transfer from EMR	33,408				
		Movement to/(from) Gen Reserve	<u>(13,325)</u>				
		Movement to/(from) Gen Reserve	<u>0</u>				
	Grand Totals:-	Income	143,380	138,482	(4,898)		103.5%
		Expenditure	160,505	146,206	(14,299)	0	(14,299)
		Net Income over Expenditure	<u>(17,125)</u>	<u>(7,724)</u>	<u>9,401</u>		
		plus Transfer from EMR	45,640				
		less Transfer to EMR	24,272				
		Movement to/(from) Gen Reserve	<u>4,243</u>				

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
314 EMR - Open Space Development	0.00	0.00	0.00
320 EMR - Allot Main & Repairs	0.00		0.00
321 EMR - Recreation Dev Fund	28,360.00	5,000.00	33,360.00
322 EMR - Con Area Enhancements	0.00		0.00
323 EMR - PWLB Repayments	10,000.00	10,000.00	20,000.00
324 EMR - CL Pavilion Repairs	0.00		0.00
325 EMR - CP Estate fencing	0.00		0.00
326 EMR - Election Expenses	3,624.98	750.00	4,374.98
327 EMR - General Contingencies	0.00		0.00
328 EMR - Green Car Park Resurf	0.00		0.00
329 EMR - Traffic Calming	0.00		0.00
330 EMR - Tennis Courts	2,500.00	2,500.00	5,000.00
331 EMR - Emergency Relief	5,000.00		5,000.00
332 EMR - Playground Replacement	0.00		0.00
333 EMR - Computer equipment	0.00	500.00	500.00
334 EMR - Hedges and Trees	7,500.00	-6,710.00	790.00
335 EMR - Major Pitch Maintenance	2,000.00		2,000.00
336 EMR - Banking House	0.00		0.00
337 EMR - Neighbourhood Plan	33,408.00	-33,408.00	0.00
338 EMR - Bus Shelter	0.00		0.00
339 EMR - Butchers Paving	0.00		0.00
	<u>92,392.98</u>	<u>-21,368.00</u>	<u>71,024.98</u>