



Chiddingfold Parish Council

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Chairman: Councillor Richard Hogsflesh
Parish Clerk: Sue Frossard CiLCA MILCM
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MINUTES

Minutes of the Parish Council meeting held on Thursday 12 January 2017
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH), Chairman Cllr Anthony Johnson (AJ) (part) Cllr Susie Forrest (SF)
Cllr Roger Underwood (RU), Vice-Chair Cllr Christine Tebbot (CT) Cllr Tim Forrest (TF)
In attendance: Sue Frossard CiLCA MILCM (Clerk) Public: 0

1.00 APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Neil Denyer (ND) and were accepted.

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

There were no Declarations of Interest.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 08 DECEMBER 2016.

PROPOSED (RH): To approve the minutes of the Parish Council Meeting held on 08 December 2016 as a true record of decisions taken and the Chairman signed the minutes.

SECONDED (TF): RESOLVED (UNANIMOUS).

3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES.

There was one outstanding action from the December minutes, noted at Item 6.01.06 below.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings. The following applications were considered and responses agreed:

Cllr Anthony Johnson arrived.

WA/2016/2411 19/01/2017	Erection of extensions and alterations to roof space to provide habitable accommodation following demolition of existing conservatory.	Holcot, Woodside Road.	Object, with comments.
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Cllr Anthony Johnson left the meeting.

WA/2016/2424 19/01/2017	Erection of a fence.	Dunsfold Ryse, High Street Green.	Object, with comments.
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Cllr Anthony Johnson returned to the meeting.

WA/2016/2451 03/02/2017	C of L 192 for the erection of an extension.	Middlecott, School Lane.	No objection, WBC Officers to decide.
WA/2016/2454 03/02/2017	Erection of a single storey extension following demolition of existing detached carport/store.	Rose Cottage, Ramsnest, Petworth Road.	No objection.

The Planning Authority's decisions on recent applications were circulated and noted.

ACTION: The Clerk was asked to write to Planning Enforcement acknowledging the decision to refuse WA/2016/2235 (boundary fence at 22 Pathfield - retrospective) and looking forward to seeing a new fence in-keeping with the street scene.

5.00 POLICING IN THE PARISH.

There was no update on policing this month.

6.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required..

6.01 UPDATES FROM WORKING GROUPS.

6.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

6.01.02 Broadband Group (BBG) - TF.

TF reported that he had received an update from one of the Residents' Groups to the effect that BT is now doing something on the schemes at Fisher Lane and Prestwick, rather more vigorously than they expected. BT are surveying and expect to go live at the end of August, four months' earlier than the Contract states. Residents of Vann Lane and Ramsnest are still working towards agreeing financially and logistically acceptable solutions.

6.01.03 Neighbourhood Plan Development Group (NDPG) - CT

CT reported that there had been a steering group meeting this morning to agree the boards for the consultation. The next two weeks will be spent finalizing the boards and then will concentrate on organizing the event and running it. CT is drafting boards for recreation and leisure and will circulate these prior to inclusion for the consultation. In the lead up, there will be a leaflet drop to all households and a sign (banner) on The Green. All parish Community Groups have been contacted by letter and the event has been publicized in the Parish Magazine. TF reported that he thought the consultants have done a lot of work and have produced a very detailed report.

6.01.04 Emergency Plan Group (EPG) - RU. Nothing to report.

6.01.05 Road and Traffic Group (RTG) - TF. TF reported that he had attended a meeting with the SCC Councillor for Highways and Transport, John Furey, to discuss the question of average speed cameras through the village. Surrey Highways have been saying that these could not be installed because SCC does not have a relevant Policy. John Furey reported at the meeting that there is a Policy and so average speed cameras can now be considered. They have been installed in another area in Surrey, although that is on a dual-carriageway leading to the M25. The group still has to put together a viable scheme, get the support of Waverley Borough Council and the support of Surrey Road Safety Group, who collect fines and send offenders on a course, etc. TF has suggested a simple scheme which has been well-received by the Community Group and has been sent to Siemens, providers of the equipment who seem to think it is a viable plan. It was agreed that a consultation on average speed cameras could be run alongside the Neighbourhood Plan Consultation at the end of January.

ACTION: TF to provide a form of words for the boards.

6.01.06 Village Maintenance Group (VMG) - CT

CT reported that work is now underway along the margins of Pickhurst Road, a great improvement.

ACTION: Clerk to apply for PIC money for 'Environmental Improvement'.

SF reported that dog waste is being dumped into one area of one ditch along Pickhurst Road; contractors have complained to the Parish Council as the quantity and regularity that this is happening constitutes a biological hazard for the men strimming the area. Also, building and garden rubble is being taken across and dumped into the ditch on the south side.

ACTION: The Clerk was asked to write a formal letter to residents along the north side of Pickhurst Road, requiring that these practices stop.

6.01.07 Recreation Ground Maintenance Group (RGMG) - RH. Nothing to report.

7.00 CORRESPONDENCE.

7.01 DONATION TO HOPPA - The Clerk reported that a letter of thanks had been received from Hoppa in respect of the donation given to them by the Parish Council.

8.00 LATE ITEMS.

For information and discussion only. Lawful decisions can only be made on items specified on the agenda and where sufficient information has been provided to make an informed decision.

8.01 FOOTWAY ALONGSIDE CORNISH MOUND, RIDGLEY ROAD

CT reported that a resident has requested the Parish Council to have the footway alongside Cornish Mound cleared of vegetation as this is obscuring sight-lines and forces pedestrians to walk in the road. The Clerk advised that letters have been sent in the past, but it is Surrey Highways who are the responsible Authority and who have powers of enforcement.

ACTION: The Clerk was asked to report the obscured sight-lines on the junction to Surrey Highways and request clearance.

9.00 VACANCY FOR COUNCILLOR

RH reported that there are two candidates, both have been given copies of the Job Description but one is not available at present so arrangements for interviews have been postponed.

ACTION: RH, RU and TF to interview candidates for co-option onto the council.

10.00 FINANCE AND COMPLIANCE GROUP (FCG)

There were no updates from FCG on items not on the agenda.

10.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that allotment rents were below budget, due to a few of them being empty for part of the year and the subsequent rentals being pro-rata. The financial statement of account was reviewed against the 2016-2017 budget.

RESOLVED: Council unanimously approved the financial statement of accounts against budget for the year to 31 Mar 2017.

10.02 RECEIPTS AND PAYMENTS.

The Chairman read out the Order to Pay form which listed payments, receipts and payments to ratify.

PROPOSED (TF): To approve payments as detailed on the Order to Pay form and ratified the payments necessarily made since the last council meeting and in accordance with the 2016-2017 budget.

SECONDED (RH). RESOLVED (UNANIMOUS).

10.03 REVISED CODE OF CONDUCT

Following a revision of the Borough's Code of Conduct a revised Parish Council Code of Conduct, reflecting changes of policy and regulation within the Borough, is appropriate. A draft is attached for Council's approval.

RESOLVED: Council unanimously approved and adopted the revised Code of Conduct.

11.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]

The next Parish Council Meeting is on Thursday 09 February 2017 in the CWR of the Village Hall commencing 19:45.