



Chiddingfold Parish Council

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Chairman: Councillor Richard Hogsflesh
Parish Clerk: Sue Frossard CiLCA MILCM
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MINUTES

Minutes of the Parish Council meeting held on Thursday 13 July 2017
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH), Chairman Cllr Simon Manuel (SM) Cllr Susie Forrest (SF)
Cllr Neil Denyer (ND) Cllr Daniel Hall (DH) Cllr Tim Forrest (TF)
In attendance: Sue Frossard CiLCA MILCM (Clerk) Public: 0

1.00 APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Roger Underwood (RU) and were accepted.

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 08 JUNE 2017.

PROPOSED (RH): To approve the minutes of the Parish Council Meeting held on 08 June 2017 as a true record of decisions taken and the Chairman signed the minutes:

SECONDED (TF): RESOLVED (UNANIMOUS).

3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES.

There were no outstanding issues.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings.

WA/2017/0955 14 Jul 2017	C of L S.191 for use of the stable block ancillary to the main dwelling.	Old Pickhurst Lodge, Pickhurst Road.	Comment: Noted that there were no planning applications for the 2002 conversions and that this has been used as accommodation for over 10 years. If legitimized, creation of this dwelling should count towards the Chiddingfold housing quota. Recommendation: Support.
WA/2017/1000 21 Jul 2017	Erection of single storey extensions and alterations.	Oak Rise, 4a Woodside Close.	Recommendation: No objection.
WA/2017/1067 28 Jul 2017	Erection of extensions and alterations following demolition of conservatory and porch.	25 Yewens.	Recommendation: No objection.
WA/2017/1085 28 Jul 2017	C of L S.191 for the use of the premises as a dwelling for a period of more than 4 years.	Gostrode Farm, Gostrode Lane.	Comment: If legitimized, creation of this dwelling should count towards the Chiddingfold housing quota. Recommendation: Support.

WA/2017/1088 28 Jul 2017	Erection of a single storey extension and porch; erection of a dormer window to provide habitable accommodation in roof space.	Bramble House, 12 Woodberry Close.	Comment: Overdevelopment in the AONB. This application would further deplete the parish housing stock of <3-bedroom houses, contrary to the emerging Waverley Local Plan (Part 2) and the emerging Neighbourhood Plan. Recommendation: Object.
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Cllr Daniel Hall declared a personal interest in Item 4.00 - WA/2017/1096.

WA/2017/1096 04 Aug 2017	Erection of a single storey extension.	Devon Cottage, Ridgley Road.	Recommendation: No objection.
WA/2017/1110 04 Aug 2017	Erection of a first floor extension, alterations and associated works.	The Weigh House, Petworth Road.	Comment: This is overdevelopment in the AONB. Recommendation: Object.
WA/2017/1117 04 Aug 2017	Erection of a detached garden building.	1 Newton Cottages, Ridgley Road.	Recommendation: No objection.

The italicized dates in the first column are the response deadline dates given to this Council.

The Planning Authority's decisions on recent applications had been circulated prior to the meeting and were NOTED.

4.01 MINUTES OF THE PLANNING COMMITTEE MEETING.

The minutes of the Planning Committee meeting held on 22 June 2017 were NOTED.

5.00 POLICING IN THE PARISH.

SF had circulated an update prior to the meeting. At the Neighbourhood Watch meeting on the 12 July SF had learned that crime figures in the parish had fallen following two convictions and two further arrests, pending conviction.

6.00 NEIGHBOURHOOD PLAN.

CT reported on a number of items. Firstly, that the June consultation had been very successful and over 400 questionnaire response forms had been returned. Secondly, the examination of the Waverley Borough Council Local Plan Part One, Strategic Sites concluded last week and the initial finding of the Inspector is that it will be deemed sound subject to a number of modifications. One is to take up the slack of housing from Woking so that the housing numbers are to go up from 519 to 590 per annum from 2013 to 2032, which is a 14% increase. CT expressed the view that Chiddingfold will be required to supply a proportion of the increase, 14% will be another 14-15 houses on top of the 100 we have been asked to provide. The Local Plan Part 2 issued some policies, for consultation, and these were circulated a while ago. The deadline for response is the 24 July. Councillors are asked to collate their responses and send them to the Clerk so that Clerk and CT can input a Parish Council response online.

Lastly, CT reported that on the 12 July she had attended the public consultation on Witley's sites for their housing and it was noted that they are taking a different approach to Chiddingfold. They have had 24 sites put forward by developers, some from the Witley Call for Sites, the majority from Waverley. Their target is 380 houses, rising to 400 given the changes to the local plan. One large site is close to the Chiddingfold parish boundary, and will provide 150 houses, so this is of interest to this council in relation to issues for services and infrastructure. The opinion was that there are many reasons why this may not go ahead, but this council will follow any progress on this.

ACTION: All Councillors to view the consultation on policies and to give their responses to the Clerk by the 19 July 2017.

ACTION: Clerk and CT to input a composite response to the consultation, deadline 24 July 2017.

7.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required.

7.01 UPDATES FROM WORKING GROUPS.

7.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

7.01.02 Broadband Group (BBG) - TF. TF reported that there is increasing pressure to get something done in High Street Green as the households there are not part of any scheme.

7.01.03 Emergency Plan Group (EPG) - RU. Nothing to report.

7.01.04 Road and Traffic Group (RTG) - TF. Nothing to report.

7.01.05 Village Maintenance Group (VMG) - CT. TF reported that SCC has withdrawn funding for the Lengthsman Scheme. A proposal was considered at Item 10.04 below.

7.01.06 Recreation Ground Maintenance Group (RGMG) - DH. The Clerk reported on the inappropriate and damaging use of the tennis courts. She had had a meeting with the headmistress of St Mary's who will support the Parish Council in its endeavour to limit the use to tennis, netball and basketball. The Clerk was asked to re-install signage to the effect that no cycling, skateboarding or scooting is permitted.

ACTION: Clerk to purchase metal, bolt-on signage as described above and, if necessary, to use anti-vandal coatings.

ACTION: DH to continue working with the recreation ground users to improve communication and co-operation.

8.00 CORRESPONDENCE AND BUSINESS.

There was none.

8.01 DEFIBRILLATOR FOR THE PARISH.

The Clerk had been asked to obtain quotations for defibrillators to bring to a previous parish council meeting but time spent on the Neighbourhood Plan had prevented this. To ensure this is now dealt with and mindful that there is no meeting in August, TF brought the following proposal to this meeting:

PROPOSED: (TF) To authorise the Clerk to seek quotations and to buy and install a defibrillator on the outside of the parish office as soon as possible with a ceiling cost of £2,500.

RESOLVED: (UNANIMOUS).

ACTION: Clerk to purchase and install a defibrillator on the outside of the parish office as soon as possible, within the budget figure of £2,500.

9.00 LATE ITEMS.

There were no late items. However Council referred back to an Item from the March 2017 meeting when The Council had received an invitation from English Heritage to provide any further observations and comments on the Chiddingfold war memorial prior to the Secretary of State for Culture, Media and Sport's assessment of the memorial as to whether it has special architectural or historic interest and, if so, should be added to 'The National Heritage List for England'. This had been done and Council now noted that the war memorial had been assessed and been added to The National Heritage List.

10.00 FINANCE AND COMPLIANCE GROUP (FCG)

10.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that the financial statement of accounts had been reviewed against the 2017-2018 budget and found to be in line with the budget totals so no virements are required.

PROPOSED (TF): To approve the financial statement of accounts against budget for the year to 31 Mar 2018.

SECONDED (DH). RESOLVED (UNANIMOUS).

10.02 RECEIPTS AND PAYMENTS.

The Chairman read out the Order to Pay form which listed payments to ratify, current payments, receipts.

PROPOSED (TF): To approve payments as detailed on the Order to Pay form, with the exception of the Nexus invoices for May and June which should be withheld pending receipt of a reconciliation to their original quotation. To ratify the payments necessarily made since the last council meeting and in accordance with the 2017-2018 budget.

SECONDED (CT). RESOLVED (UNANIMOUS).

10.03 DUNSFOLD PARK DECISION ON FINANCIAL SUPPORT.

Although it had not been possible to meet with Bob Lees, Council was asked to consider a proposal to make a financial contribution towards the legal costs of opposing the Dunsfold Park Development and, if so, to decide how much that should be. TF advised the Council that a reserve is in place for surveys and miscellaneous legal costs, unknown at the time of budgeting, but as a contingency against anything that might arise in the future. This reserve will cover a contribution.

PROPOSED (RH): To contribute £5,000 to show solidarity with other Parish Councils in fighting the Dunsfold Park Development.

SECONDED (TF). RESOLVED (UNANIMOUS).

10.04 LENGTHSMAN SCHEME.

Notice had been received from Surrey Highways that there is no funding this financial year for the Lengthsman Scheme. For the past three years this had been in the region of £5,000 per year and had allowed the Clerk to schedule work with contractors effectively maintaining verges, drains and culverts and Public Rights of Way.

PROPOSAL: (TF): For the Clerk to continue to oversee Lengthsman scheme maintenance work, without the SCC funding but taking advantage of vegetation clearance by the Waverley Team. This maintenance to be funded from the precept, augmented by any grants that are, or become, available.

SECONDED (RH). RESOLVED (UNANIMOUS).

11.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]

Chiddingfold Parish Council Annual Council Meeting, Thursday 14 September 2017 in the CWR of the Village Hall commencing 19:45.