



Chiddingfold Parish Council

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Chairman: Councillor Richard Hogsflesh
Parish Clerk: Sue Frossard CILCA MILCM
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MINUTES

Minutes of the Parish Council meeting held on Thursday 14 September 2017
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH), Chairman Cllr Roger Underwood Cllr Susie Forrest (SF)
Cllr Roger Underwood (RU), Vice-Chair Cllr Simon Manuel (SM) Cllr Tim Forrest (TF)

In attendance: Sue Frossard CILCA MILCM (Clerk) Public: 0

1.00 APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Christine Tebbot (CT) and Anthony Johnson (AJ), and were accepted.

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

There were no Declaration of Interest.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 JULY 2017.

PROPOSED (SF): To approve the minutes of the Parish Council Meeting held on 13 July 2017 as a true record of decisions taken and the Chairman signed the minutes:

SECONDED (TF): RESOLVED (UNANIMOUS).

3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES.

The following actions were reviewed:

ACTION: All Councillors to view the consultation on policies and to give their responses to the Clerk by the 19 July 2017.

ACTION: Clerk and CT to input a composite response to the consultation, deadline 24 July 2017.

No responses had been received from councillors, no submission made.

ACTION: Clerk to purchase metal, bolt-on signage as described above and, if necessary, to use anti-vandal coatings.

In progress, but plastic/vinyl to be purchased due to high cost of metal and high risk of destruction/removal.

ACTION: DH to continue working with the recreation ground users to improve communication and co-operation.

Ongoing.

ACTION: Clerk to purchase and install a defibrillator on the outside of the parish office as soon as possible, within the budget figure of £2,500.

Purchased for £600 with a grant from the British Heart Foundation, delivery awaited then installation and community training to be arranged.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings.

WA/2017/1407	Erection of rear extensions following the demolition of an existing single storey structure.	Old Pickhurst Lodge, Pickhurst Road.	Recommendation: Object. Comments: (A) No consideration or depiction of the already approved application for the swimming pool building. (B) The roof line of the proposed new extension is higher than the existing roof line.
WA/2017/1411	Erection of a single storey rear extension following demolition of existing conservatory.	17 Woodberry Close.	Recommendation: No objection.
WA/2017/1441	Construction of 2 dormer windows, insertion of roof light and alterations to provide a loft conversion.	23 Turners Mead.	Recommendation: No objection.
CA/2017/0116	Chiddingfold Conservation Area. T1 Oak - Crown lift to 6m from ground level by removal of epicormic growth and secondary branching.	Avola Farm, Coxcombe Lane.	No comment, no recommendation.
WA/2017/1524	C of L S.192 for erection of a single storey extension.	Tugley Farm, Pickhurst Road.	Recommendation: Object. Comments: This Application does not have regard to the published preferences, expressed by the community in response to the emerging Neighbourhood Plan, that improvements should add merit to an existing building.
WA/2017/1540	Construction of a pool house.	Dunsfold Ryse, High Street Green.	Recommendation: No objection. Comments: (A) An archaeological survey should be carried out as the property is close to the original Roman Road. (B) Spoil to be used on site to cut out lorry movements.
WA/2017/1554	Erection of single storey rear extension with a glazed link and associated landscaping.	Cyclops Cottage, Petworth Road.	Recommendation: No objection.
WA/2017/1555	Listed Building Consent for the erection of single storey rear extension with a glazed link and associated landscaping.	Cyclops Cottage, Petworth Road.	Recommendation: No objection.

The Planning Authority's decisions on recent applications had been circulated prior to the meeting and were NOTED.

4.01 MINUTES OF THE PLANNING COMMITTEE MEETINGS.

The minutes of the Planning Committee meetings held on 10 and 24 August 2017 were NOTED.

5.00 POLICING IN THE PARISH.

SF reported that the only crime in the area was in Farnham.

6.00 NEIGHBOURHOOD PLAN.

TF reported that the number of houses Chiddingfold needs to provide has, as a result of Woking being unable to find any more sites, been increased by 30. The spread of Woking's quota of housing amongst the outlying villages is to be contested and RH will write to the Joint Parishes to gauge their response. Following developments with sites and their potential purpose there will be a further public consultation.

7.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required.

7.01 UPDATES FROM WORKING GROUPS.

7.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

7.01.02 Broadband Group (BBG) - TF. Nothing to report.

7.01.03 Emergency Plan Group (EPG) - RU. Nothing to report.

7.01.04 Road and Traffic Group (RTG) - TF. Nothing to report.

7.01.05 Village Maintenance Group (VMG) - CT. Nothing to report.

7.01.06 Recreation Ground Maintenance Group (RGMG) - DH. Nothing to report.

8.00 CORRESPONDENCE AND BUSINESS.

8.01 CLERK'S BRIEFING.

A briefing from the Clerk on parish matters in progress or completed since the July 2017 meeting was noted.

08.02 SILENT SOLDIER.

RU brought a proposal to the meeting for purchase of one or two silent soldiers to be placed in the parish in silent remembrance of those who died in the 1914-1918 war:

PROPOSAL: RU. that one or more silent soldiers and 20 lamppost poppies are purchased for the parish, to be placed in an as yet undesignated site(s).

RESOLVED: That RU will write formally to the Bonfire Charities Association to request funding for the parish for one of the Silent Soldiers, the Parish Council will purchase another, sites to be agreed.

ACTION: RU to write to the Bonfire Charities Association to request £250 for a Silent Soldier for the parish.

08.03 PARKING AT WITLEY STATION.

PROPOSAL: TF. To write to South West trains about the parking at Witley Station. This item of news refers: <http://www.getsurrey.co.uk/news/surrey-news/south-western-railway-what-first-13576943>.

RESOLVED: That this Council will write formally to South West trains to push for more parking at Witley station.

ACTION: Clerk to write to South West trains.

08.04 CONSULTATION ON LOCAL PLAN MODIFICATIONS.

Recommendation: to note the email from WBC and to discuss and decide this Council's response to the modifications (deadline is 20 October 2017).

RESOLVED: That this Council will object to the modifications. The wording for the objection to be discussed and decided at the October parish council meeting.

9.00 LATE ITEMS.

09.01 CHIDDFEST 2017.

The Clerk advised the meeting that a letter of thanks had been received from Chiddfest. The event had raised £23,000 and the community groups benefitting from this had been listed. The letter will be copied to all councillors.

09.02 SURREY RECYCLING.

A letter had been received from Surrey County Council outlining plans for the recycling centres in the county. This will also be copied and sent to all councillors.

09:03 POND CLEARANCE.

SF reported that 14 October is pond clearance day. Ian Baldwin has been booked for that day and will lead the works. The Clerk was asked to produce the advertising poster.

10.00 FINANCE AND COMPLIANCE GROUP (FCG)

10.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that the financial statement of accounts had been reviewed against the 2017-2018 budget and found to be in line with the budget totals so no virements are required. TF reported that there is a small reserve left from the kerbing on The Green and he will contact Surrey Highways to understand what they will be doing to 'snag' the works that were not up to standard.

PROPOSED (TF): To approve the financial statement of accounts against budget for the year to 31 Mar 2018.

SECONDED (RH). RESOLVED (UNANIMOUS).

ACTION: TF to contact Surrey Highways regarding the loose kerbing stones at the edge of The Green.

10.02 RECEIPTS AND PAYMENTS.

The Chairman read out the Order to Pay form which listed payments to ratify, current payments, receipts.

PROPOSED (TF): To approve payments as detailed on the Order to Pay form, with the exception of the Nexus invoices for May and June which should be withheld pending receipt of a reconciliation to their original quotation. To ratify the payments necessarily made since the last council meeting and in accordance with the 2017-2018 budget.

SECONDED (SF). RESOLVED (UNANIMOUS).

11.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]

Chiddingfold Parish Council Meeting, 19:45 on Thursday 12 October 2017 in the CWR of the Village Hall.