



# Chiddingfold Parish Council

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Chiddingfold  
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Chairman: Councillor Richard Hogsflesh  
Parish Clerk: Sue Frossard CiLCA MILCM  
[clerk@chiddingfold-pc.gov.uk](mailto:clerk@chiddingfold-pc.gov.uk)

## MINUTES

Minutes of the Parish Council meeting held on Thursday 12 October 2017  
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH), Chairman      Cllr Roger Underwood (RU), Vice-Chair  
Cllr Christine Tebbot (CT)      Cllr Neil Denyer (ND)      Cllr Tim Forrest (TF)  
Cllr Anthony Johnson (AJ)      Cllr Susie Forrest (SF)  
In attendance: Sue Frossard CiLCA MILCM (Clerk)      Public: 0

### 1.00 APOLOGIES FOR ABSENCE.

None were received.

### 2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

There were no Declaration of Interest.

### 3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 14 SEPTEMBER 2017.

PROPOSED (TF): To approve the minutes of the Parish Council Meeting held on 14 September 2017 as a true record of decisions taken and the Chairman signed the minutes: SECONDED (ND): RESOLVED (UNANIMOUS).

#### 3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES.

The following actions were reviewed:

ACTION: TF to contact Surrey Highways regarding the loose kerbing stones at the edge of The Green. *Not yet done.*

ACTION: TF to write to South West trains to ask for more parking at Witley station. *Not yet done.*

ACTION: RU to write to the Bonfire Charities Association to request £250 for a Silent Soldier for the parish. *This is now in progress.*

ACTION: ALL Councillors to decide the objection wording for the consultation on the Local Plan. *RH will draft a response - agreed this should be at a strategic level, as the original housing assessment had found a need for houses specifically within Woking, so inappropriate for Woking to say they have no room for them and for them to be spread amongst the outlying parishes, washed with Green Belt (and often in areas designated AONB, SSSI and AGLV).*

### 4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings.

WA/2017/1709 27 Oct 2017.	Change of Use and alterations to existing agricultural barn to provide a dwelling; alterations to existing barn to provide ancillary accommodation and garaging with associated works and parking area (as amplified by Arboricultural Statement, Great Crested Newt Survey and Mitigation Report and Reptile Survey and Mitigation Report received 21/09/2017).	Barn Conversion, Combe Court Farm, Prestwick Lane.	This was a duplicate of an application brought to the Planning Committee for recommendation, only the date for response had changed.
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The Planning Authority's decisions on recent applications had been circulated prior to the meeting and were NOTED.

4.01 MINUTES OF THE PLANNING COMMITTEE MEETINGS.

The minutes of the Planning Committee meeting held on 28 September 2017 were NOTED.

4.02 ELECTRONIC PLANS.

Council had received a letter from Elizabeth Sims, Head of WBC Planning Services asking if electronic plans are acceptable in place of paper plans mailed each week. Council to decide a response.

AGREED: that paper plans are still required until the quality of electronic plans is improved so as to make them legible, including when viewed on a projector screen. Currently the electronic plans cannot be viewed on a screen; whereas the supporting printed documents are of a better quality and can be displayed.

*ACTION: The Clerk to respond to Waverley, as above.*

5.00 POLICING IN THE PARISH.

SF reported that "In The Know" website is now up-to-date and working satisfactorily. Chiddingfold had not reported any crimes in the past month, whereas Hascombe had four.

6.00 NEIGHBOURHOOD PLAN.

CT reported that a further consultation is being held on Friday 27 October and Sunday 29 October. She had heard that by then the Parish Council may be in a position to advise the community on the Settlement Boundary and Green Belt Review, which is strictly following the published Waverley Local Plan Part 1 and the AMEC Report and Recommendations of 2014. However, there are further Waverley consultations before this is finalized.

CT further reported that she has agreed a meeting at 3pm on 10 November 2017 with Waverley when this Council will present the sites being put forward.

CT is meeting with Sophie Piper from WBC on 19 October to carry out a site visit to look at the recommended changes to the Settlement and Green Belt Boundaries.

7.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required.

7.01 UPDATES FROM WORKING GROUPS.

7.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

7.01.02 Broadband Group (BBG) - TF.

TF reported that the installation of fibre to each property in Fisher Lane is now progressing very fast.

7.01.03 Emergency Plan Group (EPG) - RU. Nothing to report.

TF asked that terrorism be included in a revision of the Emergency Plan.

7.01.04 Road and Traffic Group (RTG) - TF. Nothing to report.

7.01.05 Village Maintenance Group (VMG) - CT.

SF thanked all those councillors who had assisted with the pond clearance on Saturday.

CT reported that a resident had asked her to raise the question of the proliferation of signage for the sale of cherries. The resident had already taken down the ones in close proximity to North End. The resident made the broader point that the Parish Council should establish some communication with the fruit vendors to obtain a formal agreement that the signs are removed by a certain date. The Clerk reported that this has been discussed with SCC as the signs are on their land and they have no objection to the signage, although did request that the wording be changed from 'local cherries' to 'Kent cherries' and this was done. The Clerk suggested that the resident, as a SCC Council Tax payer, should contact SCC to lodge a complaint. The Clerk was asked to contact the resident to explain the situation.

*ACTION: Clerk to write to the resident to explain the situation regarding the cherry signs.*

The Clerk reported that there is a consultation on the future of grounds maintenance, response by the 27 October. This had previously been circulated by email to all councillors.

*ACTION: RH to draft a response to the consultation.*

7.01.06 Recreation Ground Maintenance Group (RGMG) - DH.

The Clerk reported that tree maintenance, Phase 1 has been completed (Combe Common), Phase 2 is in progress and Phase 3 is being scheduled. All in line with the Arborist's report. Council was advised that this work may go over budget as some works are required that were not known until aerial work began.

8.00 CORRESPONDENCE AND BUSINESS.

08.01 FOOTBALL CLUB HOSPITAL CUP.

The Chiddingfold Football Team have won a four-round competition against three other parishes to raise money for the League of Friends of Haslemere Hospital.

AGREED: that a letter of congratulation be sent to the Football Club on this achievement.

*ACTION: RH to send a letter to Russell Spicer, Chiddingfold Football Team (RU had produced a draft letter).*

08.02 APPOINT A COUNCIL REPRESENTATIVE TO VOTE AT THE SSALC AGM.

In order for this Council to have a vote at the SurreyALC AGM a representative needs to be formally appointed. There had not been enough time to do this, but there was no voting required at the AGM as no appointments were contested.

TF reported that he had attended the AGM and Detective Chief Superintendent Helen Collins had talked on the Police objectives: to prevent and cut crime, to support victims of crime, tackle rural crime, safeguard town centres, reduce the threat of terrorism and make every pound count. She also gave some statistics on 999 and 101 calls. 95% of 999 calls are responded to within 12 seconds, so that is where the main resource is. 101 call responses are 75% within 4 minutes, 95% within 15 minutes. Helen further reported on 'The Changing Face of Crime' which has shifted the traditional emphasis from the protection of property to the protection of people and, specifically, safeguarding children from sexual exploitation; also cyber-crime is now taking a much larger proportion of Police resources. Helen reported that crime in Surrey is very low, in terms of burglary and Farnham has the lowest burglary rate of any town in the UK. Shockingly, Surrey has a very high proportion of slavery and people trafficking, particularly young women being imported and subjected to appalling conditions. Missing people is also very high in Surrey. The Police 'In The Know' online is very informative on all Police matters. Mike Goodman, Environment and Transport for Surrey County Council and Colin Kemp is Head of Highways, Jason Russell is a Director of Surrey Highways. They spoke at the meeting about budgets and why SCC has no money. Highways reported on how successful 'Project Horizon' had been. Asked why, half way through, half the projects have been cancelled, SCC reported that the projects were all funded with borrowed money which has run out and they are unable to borrow any more. TF reported that this is partly because they paid the money back, an altogether very strange situation. There was a lot about waste disposal and fly-tipping. The Slyfield site will be kept. Mike Goodman is very strong on countryside vision. (Dealt with as a separate agenda item, 08.03).

### 08:37 PUBLIC QUESTIONS

1. Paddy Clarke questioned a contradiction in that this Parish Council (PC) is opposing the extra 30 houses that Waverley wants, whilst simultaneously submitting additional sites to accommodate the increase.  
CT advised that the PC is taking a pragmatic view, planning for the maximum, 130 houses - previously 100 but still challenge the additional requirement and, if successful in bringing that number down then the density or number of houses per site can be reduced.
- 1s. Paddy Clarke further asked if the PC plans to expand the existing sites, shown at the last consultation, or to submit additional sites.  
CT advised that one change since the last consultation is that we now have a firm number of homes to be built on Waverley-owned land, 19 of the additional 30.
- 2s. Paddy Clarke asked where the additional houses would be.  
CT advised that Waverley is quite a major land-owner in the village and the PC have been talking to them since last December about increasing the number of homes on their land and they have now come back with a figure of 19 homes, all of which will be on publically-owned land within the village.  
TF reported that the Neighbourhood Plan (NP) also wishes to consult on some further options as there are other sites that have been reviewed and a complaint about earlier consultations was that it was rather like a *fait accompli*, with not enough options being offered. Delivery of the sites already considered is not always going to be possible in the time-frame Waverley requires and so other sites must be considered.
- 3s. Paddy Clarke asked if the site(s) for the Waverley houses had been previously identified at a consultation.  
CT advised that they were not as the PC had to keep it confidential and, in fact, must still have to keep the details confidential at this point, at Waverley's request and the PC must comply.
- 4s. Paddy Clarke expressed the opinion that, surely, Chiddingfold parishioners should have a say, and the exhibition at the end of October is supposed to be the final one.  
CT advised that they will in time but Waverley need first to communicate with their own tenants, but in time it will happen, just not before the consultation at the end of October.
- 5s. Paddy Clarke asked how the referendum would be carried out before all the sites are known.  
TF advised that there are several more reviews by Waverley and then a referendum, by which time all the final sites, and the policies will be complete.  
CT advised that before anything is finalised and brought to referendum there are two major enquiries that need to be resolved - Dunsfold Park Development, and land rear of Woodside Road Village Green Application.

### 08.03 SCC CONSULTATION ON PLANS TO CHARGE FOR PARKING.

The Council NOTED details of a SCC consultation on use of the countryside and plans to charge for parking in rural areas. This seemed to be aimed at the public but had been sent to town and parish clerks. The consultation runs from 25 Sep to 06 Nov 2017. To discuss and decide a response to this consultation.

It was AGREED that individual responses should be given and that the Clerk will post the information on the notice board and website, to encourage responses from residents.

**ACTION:** Clerk to publish the consultation details on the notice board and on the parish council website.

### 9.00 LATE ITEMS.

There were no late items.

10.00 FINANCE AND COMPLIANCE GROUP (FCG)

10.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that the second half of the precept is now in and so all income is now in. The expectation of a grant from SCC for the Lengthsman Scheme has not been forthcoming, so the PC has lost £5,500 but continues to undertake the work. Prudence in the past has meant that despite the current cuts the parish maintains a healthy balance to enable ongoing maintenance of the parish. At the end of September all expenditure is on budget. The Neighbourhood Plan is costing a lot, and the additional consultation will be a further drain so there may be a need to make virements from other ear-marked reserves in the months to come.

PROPOSED (TF): To approve the financial statement of accounts against budget for the year to 31 Mar 2018.

SECONDED (RH). RESOLVED (UNANIMOUS).

10.02 RECEIPTS AND PAYMENTS.

The Chairman read out the Order to Pay form which listed payments to ratify, current payments, receipts.

PROPOSED (TF): To approve payments as detailed on the Order to Pay form, with the exception of the Nexus invoices for May and June which should be withheld pending receipt of a reconciliation to their original quotation. To ratify the payments necessarily made since the last council meeting and in accordance with the 2017-2018 budget.

SECONDED (SF). RESOLVED (UNANIMOUS).

11.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]  
Chiddingfold Parish Council Meeting, 19:45 on Thursday 09 November 2017 in the CWR of the Village Hall.