



Chiddingfold Parish Council

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Chairman: Councillor Richard Hogsflesh
Parish Clerk: Sue Frossard CiLCA PSLCC
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MINUTES

Minutes of the Parish Council meeting held on Thursday 12 April 2018
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Cllr Richard Hogsflesh (RH) Chairman Cllr Tim Forrest (TF) Cllr Susie Forrest (SF)
Cllr Roger Underwood (RU) Vice-Chair Cllr Christine Tebbot (CT)

In attendance: Cllr Simon Inchbald (WBC) and Sue Frossard CiLCA PSLCC (Clerk) Public: 3

1.00 APOLOGIES FOR ABSENCE.

Apologies had been received from Councillors Neil Denyer (ND), Anthony Johnson (AJ) and Daniel Hall (DH)

2.00 DECLARATIONS OF INTEREST.

If an interest has not yet been disclosed in the Council's Register of Disclosable Pecuniary Interests, the Member must declare it here and notify the Monitoring Officer of it within 28 days. Where a Member has a disclosable pecuniary interest, the Member must not vote or speak on the agenda item in which it arises, or do anything to influence other Members in regard to that item.

RU declared a personal interest in item 09:01, WA.2018 0501.

3.00 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 08 MARCH 2018.

The minutes of the March meeting were approved and signed by the meeting chairman:

PROPOSED: CT. SECONDED: TF

RESOLVED: Unanimous.

3.01 REVIEW OF ACTIONS FROM PREVIOUS MEETINGS.

The following actions were reviewed, where not otherwise itemized in the minutes (outstanding in blue text):

OCT ACTION: RU to request information from SCC on their policies of enforcement for maintenance of PRWs. Actioned.

DEC ACTION: DH to report back to the February meeting on his meetings to discuss development of the recreation grounds. DH had met with 2 companies neither of which suited the Council's requirement. Smaller, more local companies to be approached. DH was not present. Ongoing.

JAN ACTION: DH, CT and TF to meet to discuss the implications of the Community Infrastructure Levy (CIL) on the parish and to write a suitable response to WBC. Outstanding.

FEB ACTION: CT to review with the contractor the number of bollards required at HSG and where they should go. A meeting has been arranged for 10am on Monday 13 March. The site visit was held and the bollards installed. Actioned.

MAR ACTION: CT to draft a letter to WBC asking them to advise on the action they are taking to bring unoccupied houses back into private stock. Actioned.

MAR ACTION: Clerk was asked to price the installation of an information board with a map containing details and location of all local shops and services. This was outstanding. Meanwhile RU has discussed this with a parishioner and they will bring a proposal to the Parish Council for consideration. Ongoing.

4.00 PLANNING APPLICATIONS.

Recommendations on planning applications are usually decided by the Parish Council Planning Committee which meets on the fourth Thursday of each month at 11am in the Parish Office. Planning Committee agendas are published on the parish main notice board and on the website three clear working days before a meeting. The full Council only considers planning applications where the response deadline falls between Planning Committee meetings.

WA/2018/0454 20 Apr 2018	Construction of two dormer windows to rear elevations.	3 Swan Cottages, Petworth Road.	No objection.
NMA/2018/0042 27 Apr 2018	Amendment to WA/2014/0458 to provide painted metal on the glasshouse section.	Chaleshurst, Petworth Road.	No objection.
WA/2018/0472 27 Apr 2018	Alterations to part of garage to provide habitable accommodation	Austins, 22 Woodberry Close.	No objection.
WA/2018/0480 27 Apr 2018	Erection of an entrance gate and piers.	Chiddingfold House, Pickhurst Road.	
WA/2018/0500 27 Apr 2018	Erection of two storey and single storey rear extensions.	Ashcroft, Woodside Road.	No objection.
WA/2018/0501 27 Apr 2018	Erection of single storey extension following demolition of existing single storey extension.	1 Pockford Cottages, High Street Green.	No objection.
WA/2018/0502 27 Apr 2018	Alterations to garage to form habitable accommodation.	6 Coppice Place, Wormley.	Object. Loss of a parking space in this high-density, compact development with no visitor parking would be detrimental.

The Planning Authority's decisions on recent applications are reported on the Waverley Planning portal - <http://waverweb.waverley.gov.uk/live/wbc/pwl.nsf/webdisplaypubliclist?openform>.

4.01 MINUTES OF THE PLANNING COMMITTEE MEETINGS.

The minutes of the Planning Committee meeting held on 08 March 2018 were noted. Council was advised that the next Planning Committee meeting will be on the 26 April 2018.

5.00 POLICING IN THE PARISH.

Nothing specific to Chiddingfold to report this month. There is lots of information on the Police website about properties in rural areas. Councillors are updated with 'In The Know' and 'Neighbourhood/Country/Farm Watch' items as they are received.

6.00 NEIGHBOURHOOD PLAN (NP).

There is currently a consultation in respect of the Green Belt and Settlement Boundary. This runs from 25 May to 09 July and the NP Group will draft a response. A lot of work has been done on site selection.

7.00 WORKING AND ADVISORY GROUPS.

It was AGREED that no new Working or Advisory Groups are required.

7.01 UPDATES FROM WORKING GROUPS.

7.01.01 Environment and Amenities Group (EAG) - RU. Nothing to report.

7.01.02 Broadband Group (BBG) - TF. TF reported that the High Street Green group are making progress. A motion was moved and unanimously RESOLVED to bring Item 9.01 forward:

9.01 TO APPROVE A PAYMENT TO ASSIST RESIDENTS OF HIGH STREET GREEN TO OBTAIN BROADBAND.

The Council had been asked to provide a small grant towards the cost of this group obtaining a broadband service to their area. In accordance with good practice it was unanimously RESOLVED to provide funding for 21 residents, at a rate of £7.86 per capita (total of £165).

20:26 PUBLIC QUESTIONS.

1. A resident asked where the rental received from the mast had gone and whether this could be used to resurface the car park at Combe Common. The Clerk responded: that only a part of one year's rental had been received the first year (pro-rata) and the whole of this amount (plus some added from the general maintenance fund) had been used to repair the long car park barrier, install a new car park barrier in front of the mast area and to level the land at the entrance to the allotments and to purchase and install new heavy-duty iron gates. Further rental must be used for the benefit of 'Open Space' land and will be used to further enhance this and other applicable areas. Meanwhile, the Clerk is always on the lookout for scalplings from local road works to patch and improve the car park surface.

20:30 PUBLIC QUESTIONS ENDED.

7.01.03 Emergency Plan Group (EPG) - RU. Nothing to report.

7.01.04 Road and Traffic Group (RTG) - TF. TF reported that he and CT had attended a SCC/Surrey Hills meeting where suggestions had been made that deliveries are made to rural areas by smaller (non-HGV) vans as part of an action to try to reduce large vehicle movement through villages. The Waverley Local Committee is being reformed to give voice to the parishes. There were discussions on de-cluttering, taking signs down which makes drivers more alert and less dangerous. Average speed cameras are not being installed in small villages. TF was asked to arrange for Colin Kemp, Cabinet Member for Surrey Highways, to come to Chiddingfold to see the road damage and lack of maintenance.

7.01.05 Village Maintenance Group (VMG) - CT. The Clerk update the council on the water leak in Coxcombe Lane, still not fixed after three weeks despite numerous inspections by Surrey Highways and Thames Water. There was discussion about the poor condition of the verges on The Green, largely due to resident parking, residents needing to turn sharply onto The Green service road because of parked cars and through-traffic riding up onto the verges in order not to wait for oncoming vehicles to pass. Use of large logs instead of bollards was suggested.

7.01.06 Recreation Ground Maintenance Group (RGMG) - DH. Nothing to report.

8.00 CONSULTATIONS.

8.01 WBC's STATEMENT OF LICENSING POLICY (Deadline 01 June 2018).

Details of WBC's Licensing Policy Review were circulated with the agenda packs.

The Council RESOLVED not to respond to this.

8.02 NALC's REVIEW OF LOCAL GOVERNMENT ETHICAL STANDARDS (Deadline 27 April 2018).

Details of NALC's review of Local Government ethical standards were circulated with the agenda packs. Currently, if the Code of Conduct is broken by a Councillor the only remedy is for the Council to judge and sanction; whilst simultaneously having no powers to exclude, suspend or otherwise punish an individual Councillor.

ACTION: The Clerk was asked to respond to this, asking for the original Standards Board, Code of Conduct and sanctions to be reinstated.

9.00 CORRESPONDENCE AND GENERAL BUSINESS

There were no further items of general business (see 9.01 above).

10.00 LATE ITEMS.

There were no late items.

11.00 FINANCE AND COMPLIANCE GROUP (FCG)

11.01 FINANCIAL STATEMENT OF ACCOUNTS.

TF reported that the financial situation was as expected and, with the exception of a few minor adjustments (pre-payments and accruals) the year end finances were as predicted. PROPOSED (TF): To approve the financial statement of accounts against budget for the year to 31 March 2018.

SECONDED (RH). RESOLVED (UNANIMOUS).

11.02 RECEIPTS AND PAYMENTS.

The Chairman read out the proposed income and expenditure for April from the Order to Pay form and the Clerk reported that no postings and, therefore, no reports will be available until the year end accounts have been completed.

PROPOSED (TF): To approve payments as detailed on the Order to Pay for and to ratify the payments necessarily made since the last council meeting and made in accordance with the 2018-2019 budget.

SECONDED (RH). RESOLVED (UNANIMOUS).

12.00 DATE OF THE NEXT PARISH COUNCIL MEETING. [For information. Dates are set at the Annual Council Meeting.]
Chiddingfold Parish Council Annual Meeting, 19:45 on Thursday 10 May 2018 in the CWR of the Village Hall.