



Chiddingfold Parish Council

The Banking House
The Green
Chiddingfold
Surrey
GU8 4TU

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Chairman: Councillor Daniel Hall
Parish Clerk: Lauren Blatherwick
Deputy Clerk / RFO: Sue Frossard CiLCA PSLCC
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[DRAFT] MINUTES

Minutes of the Parish Council Meeting held on Thursday 11 July 2019
at 7.45 pm in the Charles Watts Room of the Village Hall.

Cllrs Present: Christine Tebbot (CT) (Vice-Chairman)
Roger Underwood (RU)
Tony Wiener (TW)
Anthony Johnson (AJ)

Susie Forrest (SF)
Tim Forrest (TF)
Ian McKie (IM)
Paul Little (PL)

In attendance: Lauren Blatherwick (Clerk)

Public: 2 (WBC Cllrs JG and AJ)

CT welcomed new Cllrs IM and PL to the council.

1.00

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr DH. In his absence the meeting was chaired by CT.

2.00

DECLARATIONS OF INTEREST

None.

3.00

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 JUNE 2019

RESOLVED: To approve the minutes of 13 June 2019.

3.01

REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES AND OUTSTANDING FROM PREVIOUS MEETINGS

Review outstanding actions from previous Parish Council meetings (where not a specific agenda item):

MAY ACTION: RU to research an amendment to the May proposal to form an Emergency Planning working group (encompasses APRIL ACTION: RU to update Parish Emergency Plan). A meeting with WBC Emergency Planning, Resilience and Safety Officer is being arranged. [Waiting to hear back from WBC - ONGOING](#)

JUNE ACTION: Clerk to arrange repairs to loose / missing setts around the edge of The Green. [Quote awaited - ONGOING](#)

JUNE ACTION: Clerk to write to homeowner re. overgrown hedge at Glebe House. [ACTIONED](#)

JUNE ACTION: Clerk / Chairman to send congratulatory letters to Surrey Hills Society, Chiddfest and St. Mary's School. [ACTIONED](#)

JUNE ACTION: Clerk to seek information from WBC on plans for Coxcombe Lane Recreation Ground. [ONGOING](#)

4.00

PLANNING

Recommendations on planning applications are usually decided by the Parish Council Planning Committee, but full Council may consider any planning applications, including where the response deadline falls between Planning Committee meetings.

4.01 APPLICATIONS

RESOLVED: To respond to the below applications as follows:

WA/2019/0966 19 July	Erection Of A Single-Storey Side Extension And Alterations With Glazed Link; Alterations To Existing Coach House To Provide Ancillary Accommodation; Erection Of Detached Garage Following Demolition Of Existing Stable Block; Erection Of Gates And Piers An <i>Response: Objection</i>	Mesylls, High Street Green.
WA/2019/0967 19 July	Listed building consent for erection of a single-storey side extension and alterations with glazed link; alterations to existing coach house to provide ancillary accommodation. <i>Response: Objection</i>	Mesylls, High Street Green.
NMA/2019/008 8	Amendment to WA/2018/1646 for wheelchair access and changes to bathroom. <i>Response – WBC Officers to decide</i>	Rose Cottage, Pockford Road.
CA/2019/0095	Removal of Trees <i>Response – No Objection</i>	Tapleys, Petworth Road
WA/2019/0999 23 July	Erection of extensions and alterations to roof space including 2 dormer windows. <i>Response – No Objection</i>	Mill House Farm, Petworth Road

The italicized dates in the first column are the response deadline dates given to this Council.

20:12 – PUBLIC QUESTIONS

WBC Cllr JG gave a brief update on the new council at WBC. He flagged the 2 applications for exploratory drilling in Dunsfold Parish and the upcoming public WBC Listening Panel on Oil Drilling on 23 July. He also promoted use of the WBC Local Committee process.
20:16 - Public questions closed.

4.02 MINUTES OF THE JUNE 2019 PLANNING COMMITTEE MEETING

The minutes of the Planning Committee meeting held on 27 June were NOTED.
It was NOTED that the appeal in relation to 2 Turners Place would be considered at the next planning meeting.

5.00 NEIGHBOURHOOD PLAN

5.01 REGULATION 14 CONSULTATION

Advertising arrangements are in place. Each household should receive a flyer and posters and flyers are being left at businesses and local high footfall sites. There are banners going up on The Green and corner of Woodside road, and an advert in the Haslemere Herald. The school is being asked to send out an electronic flyer. The Reg 14 pre-submission consultation will run for 6 weeks from 15 July, following which the responses will be reviewed by the NPSG and Nexus and any proposed changes brought to council for review and approval. The responses will be summarised and published.

6.00 PARISH MAINTENANCE / ENVIRONMENT UPDATE

To receive a general update on maintenance and environmental matters not detailed elsewhere on this agenda.

6.01 Works by Thames Water at High Street Green – SCC have defected the work and Thames Water are to correct, timescales unknown, but progress will be monitored including the possibility of an ongoing leak.

6.02 Combe Common – A quote for initial legal advice has been obtained via SSALC. SSE will schedule an updating meeting soon to feedback on their initial assessment.

RESOLVED: To consider whether to instruct legal advice following receipt of the SSE report.

6.03 Resident reported issues;

6.03.01 - Hedge blocking footpath at Pathfields / Ridgeley Road – **ACTION: Clerk to report to English Rural Housing**

6.03.02 - Tree branch at Northbridge – Clerk reported to SCC who responded no work necessary.

6.03.03 - Dog noise – Clerk advised the relevant agency was WBC and advice given.

- 7.00 PROPOSAL TO FORM A STANDING COMMITTEE – FINANCE AND COMPLIANCE
 PROPOSED: TF / RESOLVED: To establish a Finance and Compliance Committee (FCC) in accordance with the drafted Terms of Reference.
 RESOLVED: The membership of the FCC shall be DH, TF, TW, PL and substitute members (1) IM and (2) CT.
 ACTION: RFO to confirm date and time of the first meeting.
- 8.00 CORRESPONDENCE
To note correspondence since the last council meeting not separately itemised and decide if action required.
- 8.01 Numbering Error (no item)
- 8.02 Elsted PC letter to WBC regards the reduction and phasing out of the Compensatory Grant
 RESOLVED: To write in support of Elstead PC's request re. continuation of the Compensatory Grant. ACTION: Clerk.
- 8.03 Enquiry in relation to the track alongside Wildwood Close
 NOTED: This land is not in the ownership or control of the council and is considered ownerless, though a caution has been registered by an adjacent land owner. The work that has taken place does not require planning consent. Such information as the council has was communicated in response to enquiries received.
- 8.04 NOTED: letter of thanks from the Chiddingfold Fete Committee to the council for use of The Green. The event was a great success with over £8,000 raised for local good causes, which is a 20% increase on previous years.
- 8.05 Enquiry about siting a clothes bank, rejected on basis of previous decisions.
- 9.00 USE OF THE GREEN – BONFIRE 2019
 RESOLVED: To approve the request of the Bonfire Charities Committee for use of The Green between 21/09/19 and 09/11/19, subject to the necessary paperwork being submitted and approval from WBC.
- 10.00 CONSULTATIONS
- 10.01 WBC - AFFORDABLE HOUSING SPD
 TF commented that the SPD appeared in line with the draft Neighbourhood Plan. Clarification on implementation to be sought. ACTION: TF and CT to provide comments to the Clerk and further consideration at July PlanCom.
- 10.02 SCC – RETHINKING TRANSPORT
 Cllrs to respond individually.
- 11.00 LATE ITEMS
- 11.01 WBC LISTENING PANEL - OIL DRILLING 13 JULY 2019
 CT and TF intend to attend and will report back to council.
- 11.02 FOOTPATH DIVERSION NOTIFICATIONS
 It appears the council was not notified of the diversion application in relation to FP137 despite being a statutory consultee. ACTION: Clerk to write to SCC to raise this issue.
- 11.03 LENGTHSMAN WORK
 SCC are offering 2½ days labour for Lengthsman work, having removed all Lengthsman work funding. Clerk is seeking additional information. ACTION: Clerk.
- 11.04 PAVILION
 The Football Club appear to have granted a sub-licence of the Pavilion, which would be contrary to their licence and the terms do not match those the PC grants for use of PC sites. ACTION: Clerk to write the FC and YC and reiterate the licence terms.
- 12.00 FINANCE AND COMPLIANCE
 A briefing document was received from the RFO. It was NOTED that the proportionate share of Banking House outgoings will be considered by the FCC.
- 12.01 FINANCIAL STATEMENT OF ACCOUNTS
- 12.01.01 Income and expenditure against the budget was reviewed.
- 12.01.02 RESOLVED: To approve the statements of account for June against budget for the year 2019-2020 to date.

- 12.02 RECEIPTS AND PAYMENTS
RESOLVED: To approve the Order to Pay and to ratify payments necessarily made since the last council meeting and made in accordance with the 2019-2020 budget.

- 12.03 BANK RECONCILIATION
The Nationwide bank statement had been received subsequent to the reconciliation having been prepared for inclusion with the agenda packs and TF confirmed the account reconciled.
RESOLVED: To approve the reconciliation of the council's accounts.

- 13.00 CONFIDENTIAL BUSINESS
RESOLVED: Pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from items 13.00, 14.00 and 15.00 as discussion in public of these matters would be prejudicial to the public interest by reason of the confidential nature of business to be transacted.

- 13.01 BRIDGES POLICY
One matter of principle was decided. Councillors wished to further consider the suggestions in the Clerk's briefing and the matter was adjourned until September, with no expenditure authorised in the meantime.

- 14.00 POTENTIAL LAND BEQUEST
A working group (WG) comprising PL, CT, AJ and IM are to look into the proposal further including use of the site, liabilities and cost implications of such land coming into council ownership, alongside considering options for use of Petworth Road Recreation Ground. ACTION: WG to prepare a report to council.

- 15.00 POTENTIAL LAND PURCHASE
RESOLVED: To instruct Grillo LLP as buying agent.

- 16.00 DATE OF THE NEXT PARISH COUNCIL MEETING [For information. Dates are set at the Annual Council Meeting.]
NOTED: the next Parish Council Meeting will be held on Thursday 12 September 2019 in the CWR of the Village Hall commencing 19:45.

