



# Chiddingfold Parish Council

The Banking House  
The Green  
Chiddingfold  
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GU8 4TU

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Chairman: Councillor Daniel Hall  
Parish Clerk: Lauren Blatherwick CILCA PSLCC  
Deputy Clerk / RFO: Sue Frossard CILCA PSLCC  
[clerk@chiddingfold-pc.gov.uk](mailto:clerk@chiddingfold-pc.gov.uk)

## MINUTES

Minutes of the Parish Council Meeting held on Thursday 23 April 2020  
at 18:00 remotely as permitted by The Local Authorities and Police and Crime Panels (Coronavirus)  
(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

CLRs Present: Roger Underwood (RU)  
Ian McKie (IM)  
Anthony Johnson (AJ)

Peter Little (PL)  
Tony Wiener (TW)  
Susie Forrest (SF)

In attendance: Lauren Blatherwick (Clerk)

Public: WBC Cllr John Gray  
Sue Frossard (RFO and Deputy Clerk)

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- 0.00 ELECTION OF A CHAIRMAN  
In the absence of the Chairman and Vice-Chairman the first order of business was to elect a Chairman.  
PROPOSED / RESOLVED (unanimous): RU be elected Chairman for the meeting.
- 1.00 APOLOGIES FOR ABSENCE  
None received.
- 2.00 DECLARATIONS OF INTEREST  
None.
- PQ Public Questions: WBC Cllr Gray gave an update at the request of the Chairman on the conduct of planning at WBC in light of the coronavirus. WBC are looking to make time-table changes, but planning at the moment continues as before.
- 3.00 MINUTES OF THE MEETINGS OF THE PARISH COUNCIL HELD ON 12 MARCH 2020 and 25 MARCH 2020  
RESOLVED (5 for, 1 abstention): To approve the minutes of the Council Meeting of 12 March 2020.  
RESOLVED (5 for, 1 abstention): To approve the minutes of the Extraordinary Council Meeting of 25 March 2020.  
The Chairman to sign the minutes at the next 'in-person' meeting of the Council.
- 3.01 REVIEW OF ACTIONS FROM THE ABOVE MEETING MINUTES AND OUTSTANDING FROM PREVIOUS MEETINGS  
*Review outstanding actions from previous Council meetings (where not an agenda or Clerks's report item):*  
NOV ACTION: Proposal for improved pedestrian route from Coopers Place to Witley Station. CPC to ask WBC to add improvements to the existing footpath to their Infrastructure Development list. CT to forward wording to the Clerk for provision to WBC – NO UPDATE.  
FEB ACTION: CT to speak to school about gritting the section of path immediately by the rear entrance – NO UPDATE.  
PL suggested these items be followed outside of the meeting structure as appropriate. There were no contrary opinions.

4.00 DELEGATED DECISION MAKING

The record of decisions made under delegated powers since the last meeting of the Parish Council was received and Noted.

5.00 PLANNING

5.01 MINUTES OF THE MARCH PLANNING COMMITTEE MEETING

It was Noted that the March meeting of the Planning Committee was inquorate and did not proceed.

5.02 DELEGATED PLANNING RESPONSES

The record of planning responses made under delegated powers between meetings was Noted.

5.03 APPLICATIONS

RESOLVED: To respond to the below applications as follows:

CA/2020/0043	Works to and removal of trees.  <i>Partial Support / Object</i> <i>Comment:</i> <i>Work proposed to T1-7 and the hedge is supported, but the Council is concerned about the proposed removal of the Red Cedar Hedge along School Lane, this is a well established and there is a concern about loss and impact on wildlife habitat from its removal.</i>	Middlecott, School Lane
WA/2020/0445 28/04/2020	Construction of a tennis court and associated fencing .  <i>No Objection</i>	Hollyhurst House, Mill Lane
WA/2020/0486 08/05/2020	Erection of extension and construction of a detached garage.  <i>No Objection</i>	Oakdene, Ridgley Road

*The italicized dates in the first column are the response deadline dates given to this Council*

5.04 FURTHER RESPONSE – WA/2018/2234

PL suggested that significant planning history and previous response of the Council be included alongside the objection drafted on behalf of the Council by the SSALC planning advisor.

RESOLVED (unanimous): To respond with the letter as drafted by Florence Churchill and the planning history as summarised by this Council in the related appeal proceedings and the previous response on this application.

6.00 CLERK'S REPORT

SF noted that the Clerk had just circulated a response from SCC Cllr Victoria Young on the matter of the Ash trees along Combe Common.

7.00 COUNCIL MEETINGS

In relation to proposal 3, SF raised that the previous schedule for Council Meetings clashed with the Clap for Carers (NHS). TW proposed a second planning meeting each month in order to remove planning from the Council Meeting agenda, save for applications of exceptional significance.

PROPOSED:

1. That Council and Committee meetings resume and may be held remotely until legislation ceases to permit this and /or the Council approves resumption of physical meetings, whichever is the sooner. RESOLVED (unanimous)

2. Remote meetings be hosted over a basic Zoom Pro service. RESOLVED (unanimous)

3(a) The Council will schedule meetings to avoid conflicting with Clap for Carers (8pm Thursday). RESOLVED (unanimous)

3(b) Council Meetings to be on 2<sup>nd</sup> Thursday of the month commencing 6pm. RESOLVED (unanimous)

3(c) Standard Planning applications to be excluded from the agenda of monthly Council meetings. NOT PASSED (3:4 with the Chairman exercising a casting vote)

3(d) Planning Committee Meetings to be on 4<sup>th</sup> Thursday of the month commencing 11am. RESOLVED (5:1)

4. A physical Notice of Meetings shall continue to be placed on the Council's main noticeboard. RESOLVED (unanimous)

5. To exercise the option not to hold an Annual Meeting in May (with appointments continuing until the 2021 Annual Meeting if an Annual Meeting is not held sooner). RESOLVED (unanimous)

8.00 GRASS CUTTING

8.01 The Council having previously resolved, within consideration of the overall grass cutting arrangements, that the quote from AEM Contractors for a cut and collect in the proposed wildflower areas was acceptable.

RESOLVED (unanimous):

1) To accept the AEM quote of £729 for the cut and collect service of the established wild areas of Combe Common.

2) To institute new wild flower areas at The Green, Pickhurst Road, The Knipp and High Street Green in 2020.

3) To accept the AEM quote of £303 for a cut and collect at the additional areas set out at 2 above.

9.00 TREES

9.01 The March 2020 Tree Report was Noted.

9.02 RESOLVED (5:6): To undertake the recommended mulching of the ancient Hawthorn on The Green at a cost of £200.

10.00 FINANCE AND COMPLIANCE

10.01 MINUTES OF THE MARCH 2020 FINANCE AND COMPLIANCE COMMITTEE (FCC) MEETING

The Clerk confirmed that an incorrect version of the draft minutes had been included in the meeting pack, and that the correct version had now been circulated.

The Minutes of the minutes of the FCC meeting held on 11 March 2020 were NOTED.

There was no ITEM 11:00

12.00 LATE ITEMS

*For information and discussion only (lawful decisions can only be made on items specified on the agenda).*

12.01 SF raised a donation from the Council to support the work of volunteers being coordinated by the Good Neighbours for community support in the light of the coronavirus. There was agreement from all present to the purchase of £100 of PPE (gloves and sanitiser) for donation to volunteers. **ACTION: Clerk to include a proposal on the next agenda.**

12.02 SF informed the Council of the sad passing of former Councillor and Chairman, Harold Mullard. There will be an article in the Parish Magazine reflecting on his many contributions. **ACTION: Clerk to send a letter of condolence.**

13.00 DATE OF THE NEXT PARISH COUNCIL MEETING

*The date of the next Parish Council Meeting is 14 May at 6pm (this is expected to be a remote meeting).*