



# Chiddingfold Parish Council

The Banking House  
The Green  
Chiddingfold  
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GU8 4TU

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[www.chiddingfold-pc.gov.uk](http://www.chiddingfold-pc.gov.uk)  
Chairman: Councillor Daniel Hall  
Parish Clerk: Lauren Blatherwick CiLCA PSLCC  
Deputy Clerk / RFO: Sue Frossard CiLCA PSLCC  
[clerk@chiddingfold-pc.gov.uk](mailto:clerk@chiddingfold-pc.gov.uk)

## MINUTES

Minutes of the Parish Council Meeting held on Wednesday 25 March 2020  
at 19.45 in the Charles Watts Room of the Village Hall.

Cllrs Present: Daniel Hall (DH)  
Ian McKie (IM)

Roger Underwood (RU)

In attendance: Lauren Blatherwick (Clerk)

Public: None

1.00

### APOLOGIES FOR ABSENCE

Apologies were accepted from: Christine Tebbot, Anthony Johnson, Susie Forrest and Tony Wiener

2.00

### DECLARATIONS OF INTEREST

None.

3.00

### 3.00 COVID-19 – IMPACT ON COUNCIL ADMINISTRATION

The Clerk's briefing in respect of the impact of the Covid-19 virus and the consequent government response, on the administration of this Council was noted.

RESOLVED (unanimous):

1) to immediately suspend the current regime of Council and Committee meetings;

2) to suspend the planned Annual Parish Meeting for 2020; and

3) to approve an addition to Standing Orders for a further scheme of delegation in circumstances when Council meetings are suspended due to emergency as follows:

#### **8A. SUSPENSION OF MEETINGS**

*Should the holding of Council Meetings be suspended as a result of civil emergency, the implementation of government advice / restrictions on direct contact in relation to national health, or other emergency, the Clerk has delegated authority to take decisions in pursuance of the provision of ongoing Council services and business and in relation to new Council policy and functions arising from the circumstances that precipitated the suspension of Council Meetings. In non-urgent situations the Clerk should action the business having sought in writing the views of all councillors with not less than 3 working days notice. Decisions made under such delegations shall be noted at the next meeting of the council. In urgent situations, SO 8 applies.*