



Chiddingfold Parish Council

The Banking House
The Green
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GU8 4TU

Chairman: Councillor Tony Wiener
Clerk/RFO: Maureen Gibbins CiLCA
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TO MEMBERS OF THE CHIDDINGFOLD PARISH COUNCIL FINANCE AND COMPLIANCE COMMITTEE (FCC)

You are hereby summonsed to attend a meeting of the FCC on Monday 14th July 2025 at 5:30pm in the **Charles Watts Room, Chiddingfold Village Hall**, for the purpose of transacting the business below.

Signed: *Maureen Gibbins*

Maureen Gibbins, Clerk/RFO to the Parish Council

Date: 8th July 2025

MEMBERS OF THE PUBLIC are encouraged and welcome to attend Parish Council meetings and are invited to raise questions, relevant to items on the business of the Council, at the scheduled point in the proceedings.

FCC AGENDA – Monday 14th July 2025 at 5:30pm

1.00 APOLOGIES FOR ABSENCE

To receive and note apologies for absence

2.00 DECLARATIONS OF PERSONAL OR PECUNIARY INTEREST (DPI)

Interests not yet disclosed in the Council's Register must be declared and notified to the Monitoring Officer within 28 days. If a Member has a DPI, the Member must not vote or speak on the agenda item in which it arises or do anything to influence other Members regarding that item. Non-registerable interests are to be disclosed in accordance with the Council's Code of Conduct.

To receive declarations of pecuniary and other interests and to consider any requests for dispensations

PUBLIC PARTICIPATION SESSION

3.00 PREVIOUS MINUTES

3.01 - MINUTES OF THE LAST MEETING

To APPROVE the minutes of the meeting of the FCC on Wednesday 28th May 2025 as a true record of decisions taken

3.02 - ACTIONS FROM PREVIOUS MINUTES (where not forming a separate agenda item)

To receive an update on any matters not addressed in agenda items

4.00 FINANCE

4.01 – FINANCIAL STATEMENT OF ACCOUNTS

To REVIEW actual income and expenditure against the budget

To DISCUSS any issues or EMR virements arising therefrom to be recommended to Council

To REVIEW the proposed 2024/25 transfers to EMRs

To REVIEW accounts to date against budget

4.02 – RECEIPTS AND PAYMENTS

To NOTE receipts totalling £12,131.42 received between 1st May 2025 and 31st May 2025

To NOTE receipts totalling £122,137.58 received between 1st June 2025 and 30th June 2025

To NOTE payments totalling £5,389.82 made between 1st May 2025 and 31st May 2025

To NOTE payments totalling £9,391.65 made between 1st June 2025 and 30th June 2025

4.03 – BANK RECONCILIATIONS

To **REVIEW** the bank reconciliations for end-May and end-June 2025 – to be signed off by the FCC chairman

4.04 – CIL

To **NOTE** the total amount of Neighbourhood CIL actually received by the Council from WBC totals £41,690.46. The amount of CIL receipts remaining is £26,264.61.

To **NOTE** that £90,781.66 of Neighbourhood CIL already collected by WBC should be transferred to the Council in October 2025

To **NOTE** that a further £234,480 of Neighbourhood CIL is due to be collected by WBC (on the 2 ongoing Ridgley Road developments) and transferred to the Council in FY 2026/27. Further funds should become due once the Shanly Homes development commences (total Neighbourhood CIL - £1,133,226 - timing currently uncertain)

4.05 - CCLA

To **CONSIDER** whether or not to continue using CCLA as one of the Council's savings accounts

4.06 - FREEDOM OF INFORMATION -PUBLICATION SCHEME

To **REVIEW** the draft Freedom of Information - Publication Scheme, version 2.0, which combines the 2 existing documents, for submission to the Council on 24th July for adoption

5.00 GRANT APPLICATIONS

To **REVIEW** grant applications received for FY2025/26 and **DETERMINE** recommendations thereon to be made to Council

6.00 ASSET REGISTER

6.01 - To **REVIEW** the updated and revised Asset & Equipment List and **IDENTIFY** volunteers (column D in the 'New Asset List Draft' sheet) to verify the condition of assets identified in the spreadsheet



[250704 Chiddingfold Parish Council Asset Equipment list NEW - for verification.xlsx](#)

6.02 - To **CONSIDER** suggestions made by Cllr Devlin & Cllr Little for an Asset and Equipment Policy



[250706 Chidd PC Asset and Equipment Policy - DRAFT.docx](#)

7.00 To **REVIEW** whether to put the Locum Clerk on payroll

8.00 DATE OF THE NEXT MEETING

To **CONFIRM** the date of the next FCC meeting which will be held on Monday 8th September 2025 at 5:30pm